Funemployed: Real Qualifications for a Fictional Job

Rules of the Game

- The goal of the game is to use the random words that are provided to you to get through a job interview. The teacher chooses the winner.
- You are provided with 5 cards, once you consult them, you can trade 1 card from a pile of face up cards.
- The interviewer (teacher) will then choose a random job from the job deck and interview you.
- Make sure to use all the words that are written on the cards or they will count against your performance.

Your Task

- Keep track of all qualifications and the job that you "applied" for. You will use them to:
    1. Create a job posting for the job with the qualifications
    2. Create a fictional CV that would be an ideal candidate for the position.
    3. Create the business website of the company that is making the job posting.

Guiding Questions

- Did you follow proper CV conventions?
- Is your tone professional?
- Remember to implement the skills that you learned in class to ensure that the work is well presented
- What qualifications should the job have without considering the qualification cards?
- What are the components of a business website?

Check-Bric

Knowledge & Understanding The CV, job posting and website follows appropriate business standards and format learned in class (5 marks per) • CV • Job Posting • Website	☐☐☐☐☐ ☐☐☐☐☐ ☐☐☐☐☐
Application The cards from the game are considered when creating each of the 3 components of the project (3 points each card) • Card 1 • Card 2 • Card 3 • Card 4 • Card 5	☐☐☐ ☐☐☐ ☐☐☐ ☐☐☐ ☐☐☐
Communication Correct use of used spelling, grammar, syntax, punctuation and form in all my work (-0.5 marks per mistake) I maintain a professional voice throughout the project (3 marks)	☐☐☐☐☐ ☐☐☐
Thinking & Inquiry I have supported all the components of the project with appropriate visuals and the latest trends The skills required for the job are considered and flow well with the job posting and website I have completed a playthrough of the game.	☐☐☐☐☐ ☐☐☐☐☐ ☐☐
Total	**/50**

Self-Evaluation: Please assign yourself a score by circling the level you feel you have achieved.

Learning Skills and Work Habits	Needs Improvement/Satisfactory/Good/Excellent
Responsibility • I have completed all of my tasks on time	N S G E
Independent Work • I have come prepared to work on the project when given time.	N S G E
Initiative • I have sought guidance/clarification when necessary and done adequate research on the subject matter.	N S G E
Organization • I have submitted all components of the project.	N S G E
Collaboration • I have gotten my work peer reviewed and provided feedback for others' progress.	N S G E
Self-Regulation • I have used class time effectively to complete the project.	N S G E

Information and Communication Technology: The Digital Environment, Grade 11, BTA3O

Teacher Considerations: Expectations

Business Communication

- communicate using accepted business standards and formats
  - compose, edit, and revise business documents and communications to ensure they reflect accepted business standards;
- create a digital portfolio illustrating their information and communication technology competencies and skills
  - describe essential interpersonal, employability, and technical skills an individual needs to work in a business environment;
  - assess and analyse their personal competencies and skills in information and communication technology;

E-Business

- design and create an e-business website for a target audience.
  - identify the purpose (e.g., business presence, online ordering, marketing/promotion) and target audience for their e-business website;
  - design the layout and navigation structure for their e-business website, following accepted guidelines (e.g., usability, placement);
  - use web development tools to create an e-business website appropriate for the target audience (e.g., appropriate and inclusive content, images, and language)